

# CHIEF EXPRESS LLC

236 North Broad Street  
Post Office Box 10  
Seagrove, NC 27341

**Pages 2, 3 & 4 must be completed and returned prior  
to driver being dispatched!**

Phone	336-873-1100	MC Number	342674
Fax	336-873-9219	DOT Number	759924
Website	<a href="http://www.chiefexpress.com">www.chiefexpress.com</a>	SCAC Code	CHXF
Insurance Contact	Benton & Parker Co. Inc. 770-536-8340	Federal ID	56-2074250

President/Owner Kennan L. Hill ext. 230  
[klhill@chiefexpress.com](mailto:klhill@chiefexpress.com)

Driver Manager Tonia Howell ext. 236  
[thowell@chiefexpress.com](mailto:thowell@chiefexpress.com)

Driver Manager Samuel Robertson ext. 272  
[srobertson@chiefexpress.com](mailto:srobertson@chiefexpress.com)

Outbound Carl Smith ext. 229  
Dispatch [csmith@chiefexpress.com](mailto:csmith@chiefexpress.com)

Outbound Jean Fitter ext. 222  
Dispatch [jfitter@chiefexpress.com](mailto:jfitter@chiefexpress.com)

Customer Service April Cheek ext. 261  
Regional Dispatch [acheek@chiefexpress.com](mailto:acheek@chiefexpress.com)

Customer Service Wilma Britt ext. 239  
[wbritt@chiefexpress.com](mailto:wbritt@chiefexpress.com)

Safety Victor van Kuilenburg ext. 244  
[victorv@chiefexpress.com](mailto:victorv@chiefexpress.com)

Accounting [billing@chiefexpress.com](mailto:billing@chiefexpress.com)

# CHIEF EXPRESS LLC

## Business Credit Application

### Name/Address

Last:	First:	Middle Initial:	Title:
Name of Business:			Tax I.D. Number:
Address:			
City:	State:	ZIP:	Phone:
Web Address:		Email Address:	

### Company Information

Type of Business:	In Business Since:	MC#:	D&B Code:	Requested Credit Limit:
Legal Form Under Which Business Operates:				
Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Proprietorship <input type="checkbox"/>				
If Division/Subsidiary, Name of Parent Company:			In Business Since:	
Name of Company Principal Responsible for Business Transactions:			Title:	
Address:	City:	State:	ZIP:	Phone:
Accounts Payable Contact Name:			Phone:	
Accounts Payable Contact Email Address:				

### Bank References

Institution Name:	Institution Name:
Checking Account #:	Savings Account #:
Address:	Address:
Phone:	Phone:

### Trade References

Company Name:	Company Name:	Company Name:
Contact Name:	Contact Name:	Contact Name:
Address:	Address:	Address:
Phone:	Phone:	Phone:
Fax:	Fax:	Fax:
Email:	Email:	Email:
Account Opened Since:	Account Opened Since:	Account Opened Since:
Credit Limit:	Credit Limit:	Credit Limit:
Current Balance:	Current Balance:	Current Balance:

I hereby certify that the information contained herein is complete and accurate. This information has been furnished with the understanding that it is to be used to determine the amount and conditions of the credit to be extended. I hereby authorize the financial institutions listed in this credit application to release necessary information to Chief Express & Logistics in order to verify the information contained herein. Claims arising from invoices must be made within seven days. I agree to pay invoices within the specific terms, which are thirty (30) calendar days beyond presentation of freight bills.

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# CHIEF EXPRESS LLC

## ATTENTION: ACCOUNTS PAYABLE DEPARTMENT

Chief Express LLC uses DocumentPower Rendition Billing to send out all of our invoices to our customers. What this means is that once the bill(s) of lading and all the other relevant paperwork is in-house, it is then scanned into our computer system.

### **All original paperwork is then destroyed.**

According to the FMCSR, part 390.31

- (a) All records and documents required to be maintained under this subchapter must be preserved in their original form for the periods specified, **unless the records and documents are suitably photographed and the microfilm is retained in lieu of the original record for the required retention period**
- (b) All records and documents required to be maintained under this subchapter may be destroyed after they have been suitably photographed for preservation.

Our Imaging System meets the DOT requirements as outlined by 390.31

(<http://www.fmcsa.dot.gov/rules-regulations/administration>, section 390.31)

Our customers can receive invoices by email. You may select to have multiple email addresses in which invoices are sent (however you can only choose one file format for email). Please fill out the section below and email or fax with your selection to:

**billing@chiefexpress.com OR fax to (336) 873-9219**

-----  
**Customer Name:**

\_\_\_\_\_  
**Accounts Payable Contact:**

\_\_\_\_\_  
**A/P Phone:** \_\_\_\_\_

\_\_\_\_\_  
**A/P Email:** \_\_\_\_\_

**Bill submission method:**

Email **Choose file format:** TIFF \_\_\_ or PDF \_\_\_

Thank you!

Accounts Receivable Department

Chief Express is happy to accept payment for your invoices via ACH, please inquire to [billing@chiefexpress.com](mailto:billing@chiefexpress.com) for details to get set up today!

# CHIEF Standard Policies

Standard detention charges: \$75.-/hour. Live loads/unloads are allowed 2 hours free. Free time will be calculated from the appointment time if there is one, or from the arrival time if shipping/receiving is first come, first serve, within the delivery window if there is one.

**Please provide contact email address(s) for detention notification**

X \_\_\_\_\_

Standard layover fee: \$250.-.

In transit stop fee: \$75.- for each additional stop.

Truck ordered not used fee: \$250.-.

CHIEF is strictly no-touch. That means CHIEF drivers are not responsible for loading, unloading, tailgating or otherwise handling cargo.

EFS processing fee \$15. – for lumpers, etc.

X \_\_\_\_\_

Name and title:

Date:



## Carrier References

Chief Express, LLC

PO BOX 10

Seagrove, NC 27341

1. Kyle Hobart – **ECHO** – [Kyle.Hobart@echo.com](mailto:Kyle.Hobart@echo.com)

600 W. Chicago Ave, Suite 725, Chicago, IL 60654- #224-251-6650

2. John Kelly – **CH Robinson** – [keljoh@chrobinson.com](mailto:keljoh@chrobinson.com)

1840 N. Marcey, Chicago, IL - #312-944-7277 x 1765

3. Bobby Colletti – **Coyote** – [bobby.colletti@coyote.com](mailto:bobby.colletti@coyote.com)

2754 N Diversey Ave, Chicago, IL 60646 - #773-365-6478

# Chief Express LLC - Trucking Lanes



\*All trucks back to central NC and Indy, IN

X- Do not currently travel to these states.

PM-31  
(Rev. 1/95)

SERVICE DATE  
August 06, 1998

FEDERAL HIGHWAY ADMINISTRATION

PERMIT

MC 342674 P

CHIEF EXPRESS L.L.C.  
SEAGROVE, NC, US

This Permit is evidence of the carrier's authority to engage in transportation as a contract carrier of property (except household goods) by motor vehicle in interstate or foreign commerce.

This authority will be effective as long as the carrier maintains compliance with the requirements pertaining to insurance coverage for the protection of the public (49 CFR 387) and the designation of agents upon whom process may be served (49 CFR 366). Failure to maintain compliance will constitute sufficient grounds for revocation of this authority.

Service must be performed under a continuing agreement with one or more persons.

Thomas T. Vining  
Chief, Licensing and Insurance Division

NOTE: Willful and persistent noncompliance with applicable safety fitness regulations as evidenced by a DOT safety fitness rating of "Unsatisfactory" or by other indicators, could result in a proceeding requiring the holder of this certificate or permit to show cause why this authority should not be suspended or revoked.







# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
**Chief Express, LLC**

**2** Business name/disregarded entity name, if different from above

**3** Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ **P**

**Note:** Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

Other (see instructions) ▶

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

*(Applies to accounts maintained outside the U.S.)*

**5** Address (number, street, and apt. or suite no.) See instructions.  
**PO Box 10**

**6** City, state, and ZIP code  
**Seagrove, NC 27341**

**7** List account number(s) here (optional)

Requester's name and address (optional)

Print or type. See Specific Instructions on page 3.

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

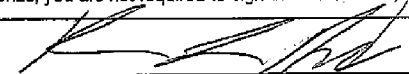
Social security number								
			-				-	
or								
Employer identification number								
5	6		-	2	0	7	4	2
								5
								0

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

**Sign Here** Signature of U.S. person ▶  Date ▶ **January, 11, 2018**

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding*, later.